MINUTES

Meeting: Corsham LHFIG

(Local Highway Footway Improvement Group)

Place: Virtual meeting via Microsoft Teams

Date: Wednesday 24th April 2024

Time: 14:00

Please direct any enquiries to Sarah Dearden (Senior Traffic Engineer), via email <u>sarah.dearden@wiltshire.gov.uk</u>

	Item	Update	Actions and recommendations	Who
	Date of meeting: 24 th April 2024			
Α.	Attendees and apologies			
		Ruth Hopkinson (WCC/Chair) Sarah Dearden (WC) Gemma Winslow (WC) Tony Clarke (CoIPC) Robert Davies (BPC) Tim Walton (BPC) Helen Belcher (WCC) Derek Walters (WCC) Brian Mathew (WCC) Stuart Gregory (LPC) James Whittleton (CTC) Nigel Ingledew (BPC) Nicholas Brakspear (CTC)		
в.	Notes of last meeting	The notes of the last meeting held on 17 th January 2024	Noted & agreed	
		were accepted as a true record.		



C.	Financial Position			
		See Finance sheet. 2023/24 allocation is £21,638 2022/23 underspend was £71,224 and the current commitments total £103,226.02. As of the end of financial year 2023/24 Remaining budget	Noted and agreed	
		stands at £0.98.		
D.	Schemes List – LIVE ACTIVE SCHEMES			
	<u>5-21-2</u> B3109 Bradford Road, Rudloe Speed limit	Implementation of 40mph as per the speed limit assessment. Total cost: £11,508.25 LHFIG £8631.19 BPC £1438.53 CTC £1438.53 BPC to investigate with school other measures that fall under TAOSJ and not related to LHFIG for example school flashing lights (wigwags) and moving the side school gate into school to widen footways. Report to be written for Cabinet Member consideration. Work package to be worked on. Report with Cabinet Member decision due 22nd January 2024. Subject to approval works package to be completed and issued.	Discussion and actions 40mph speed limit implement on the ground so now legal and enforceable. Lining and HFS to be done in next couple weeks. Once complete can be invoiced.	SD

2)		Reinstated to LHFIG agenda.	Discussion and actions	
	<u>5-21-2</u> B3109 Bradford Road footway	Difficulties in walking to school from Park Lane estate, residents having to cross the road at crossing point in 50mph limit. Footway from Park Lane Estate direct to Toucan Crossing to be looked at, ceasing the need to cross the road in the 50mph. Substantial Bid to be re-examined.	Substantial bid successful. Works package to be worked on. Footway on civils works programme for 4 th Nov-29 th Nov 2024.	SD
		Group agreed to proceed with substantive bid for new footway from Park Place to Toucan Crossing. Bid package to be produced. LHFIG agreed to contribute £7000 CTC contribution £7000 BPC contribution TBC (deadline 3 rd November 2023) Substantive bid submitted. Decision by next LHFIG meeting Detailed design/investigations to be work on until decision known.	footway to go behind tree line- response that it is not highway and	СТС
3)	TAOSJ linked scheme B3109 School wigwags/Advisory 20mph/Footway widening	Non LHFIG scheme but linked to the Bradford Road Speed Limit and new footway. Advisory 20mph wigwags by school during school open/close times, assessment complete, equipment ordered, due during the summer months ready for start of September term. Widening of footway if progressed would require a land dedication from the school in order to relocate the school gates/fence to allow the footway to be widened by the existing pedestrian refuge. Long process due to land issues to be looked into once other B3109 works complete.	Discussion and actions Noted.	

	5-22-8 Lacock West Street/High Street junction Junction improvements (sub bid)	Improvements to the junction at West Street/High Street. LHFIG agreed to add to list (April 2022), site meeting to take place with SD/LPC to discuss cheaper alternative option for sub bid 2022. LPC £20,000 Contribution LHFIG £7,000 Contribution Sub Bid request £38,860 Total estimated scheme cost £65,860 Bid Submitted. Bid Successful for 23/24 construction. Legal work with TRO team/works package being compiled. On programme for construction 15 th Jan 2024 Works started on site Monday 15 th January, likely slight overrun of duration due to winter gritting. Resurfacing of carriageway 1 st /2 nd February for 2 nights under road closure 7pm-midnight. SD supervising works. Invoice when complete.	<u>Discussion and actions</u> Scheme complete. Can be removed from next agenda.	SD
5)	<u>5-21-21</u> Gastard Velley Hill-Issues with speeding	CTC would like an appropriate engineering solution to be investigated to help prevent people traveling through the village at high speeds and improve road safety. Site meeting required to discuss options. Site meeting undertaken, plan and costs for Oct meeting – (update DW) LHFIG agree 75% contribution of £2025 CTC to confirm their 25% contribution of £675 CTC want to liaise with Gastard Speed watch. Further discussions to be undertaken on design CTC agreed their contribution. Works package to be completed and ordered.	Discussion and actions Works complete but SD not happy with layout and request for it to be realigned, to be done in near future. JW spoke about SIDs and metrocount, when roadworks complete JW to arrange for new metrocount to be done to determine speeds-send copy to SD	JW

6)	5-22-14 Lacock Hither Way Speeding issues	Hither Way 30mph to be included in the 20mph village centre works. 100% funding by National Trust to be linked with Lacock Village 20mph, proceed to implementation. Legal work with TRO team. Work package being compiled. On advert October. No objections received. Works package to be completed and ordered.	Discussion and actions Works ordered and starting on the ground. Can be invoiced when complete.	SD
7)	5-22-15 Lacock Village 20mph	LPC would like to see a blanket 20mph limit throughout the centre of Lacock (this should be the last to be implemented as part of the Atkins report) LHFIG agreed to add to list.(April 22) 20mph in village centre in progress. National Trust funding 100% be linked with Lacock Hither Way proceed to implementation. Legal work with TRO team. Works package being compiled. On advert October. No objections received. Works package to be completed and ordered.	Discussion and actions Works ordered and starting on the ground. Can be invoiced when complete.	SD
8)	5-22-16 A365 Devizes Road Warning signs	Speed of cars along A365 Devizes Rd through Box-BPC would like warning signs in advance of 30mph limit by the penultimate bend approaching Box from Melksham. Site visit completed, design and costs for next meeting. LHFIG agreed 75% contribution £1087.50 BPC to confirm their 25% contribution £362.50 SD to proceed work package when confirmed. Works package to be completed and ordered.	Discussion and actions Works ordered and imminent. When complete can be invoiced.	SD

	5-22-18 Tunnel Inn Crossroads Warning Sign	Site visit completed, design and costs for next meeting. LHFIG agreed 75% contribution £525	Discussion and actions Works complete. Can be invoiced.	SD
10)	5-22-19 Lycetts Orchard Caravan Park Signing improvements	BPC would like to request improvements to signs for the junction of Lycetts Orchard. (Requested reinstatement of Slow marking to be passed to Dave Arnup) Site visit completed, design and costs for next meeting. LHFIG agreed 75% contribution £862.50 BPC to confirm their 25% contribution £287.50 SD to proceed work package when confirmed. Works package to be completed and ordered.	Works ordered and imminent.	SD
11)	Issue 6886 A4 and Cross Keys Road junction. Request for reduction in speed limit.	concerns over recommendation requesting that section 1 be reduced to 40mph. Officers explained criteria relating to setting	Discussion and actions With Legal for TRO advert (mid/end May)	

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	5-20-4 / 5-20-6 (previously	Request for Corsham Town area 20mph speed limit. Cost analysis attached.	Discussion and actions	
	<u>Issue 6876)</u>	CTC agreed to progress Area 3 Neston 20mph, other areas to be	Corsham Town Centre 20mph -	
	Request for 20mph speed limit	reconsidered by P & A at later date.	With Legal for TRO advert (mid/end	
	on residential streets around	LHFIG contribute £16,132	May)	
	Corsham.	TRO's for 20mph Neston (area 3) in progress.		
		CTC to decide how they want to proceed with Area 1 and 2.	Neston 20mph, works started	
		Action with CTC to consult with residents and discuss at P & A how	•	SD
		to proceed Area 1+2- area downsized JW to keep SD updated.		
		Area 3 (Neston)legal work with TRO team for advert during August.		
		Neston 20mph – objection received report sent to Cabinet Member		
		for consideration.		
		Progress with Works Package.		
		CTC confirm they want to proceed with Corsham Town Centre		
		20mph slimmed down version.		
		Scheme to be costed and CTC agree contribution for Jan		
		meeting.		
		Neston 20mph - ordered and awaiting implementation (no date		
		as yet)		
		Corsham Town Centre 20mph – Total cost £7600. LHFIG		
		agreed their 75% contribution of £5700, CTC to confirm their		
		25% contribution of £1900 at next P & A meeting, CTC to		
		inform SD of decision.		

13)	<u>5-23-8</u> Corsham Londis bollards	CTC request the installation of bollards (similar to those by Chinese at roundabout) to deter vehicles from pulling up on the footway/zebra crossing to go in the shop – causing visibility problems and dangerous to pedestrians. Group agreed to add to agenda. Group agreed 75% contribution £750 CTC to agree their 25% contribution £250. Work package to be completed when time allows Works ordered. Implementation imminent.	Discussion and actions Ready to be marked out, can be invoiced when complete.	SD
14)	Waiting restriction review 2023 Batch 001	Sites in batch: Corsham Lacock Road – School markings. Corsham Beechfield Rd- DYL Corsham Hatton Way/Edridge Place – DYL Corsham Ludmead Rd – DYL Corsham Morr Green/Greenhill – DYL Corsham Morr Green/Greenhill – DYL Corsham A4 Pickwick – Extension of parking bay Corsham Priory Street = DYL Corsham South Street – DYL Lacock High Street – DYL Lacock Nethercote Hill – DYL In progress with TRO's to be implemented this financial year 2023/24 (subject to objections) On Advert late 2023. Advert period completed; numerous objections received. Report for cabinet member consideration ongoing. SD/CTC/HB/RH reconsidered sites due to certain issues no longer being relevant. All agreed to proceed as per the report (removal of South Street Site completely and amendment to length of DYL at Priory Street. All other sites as advertised. Report to be finalised and proceed to implementation Spring/Summer	Discussion and actions Cabinet Member signed off report and works package being worked on for implementation during summer months. Send confirmed locations to Members.	SD SD

15)	Issue 5818 Issue 6364 Park Lane, Corsham - issues with parking in vicinity of Chestnut Grange & Purleigh Road.	Parking concerns Further site visits required to monitor parking situation SD Location not improving to be looked into more detail No recorded accidents. No single answer to illuminate problems. Possible contributions from business owners as they are the ones causing the main problems. To be looked at when officers time allows. HB states different driver behaviour than previous. Monitor issues. Site visit undertaken by SD/HB obvious problems due to parking issues. HB undertaking consultations with residents. Cost estimate for waiting restrictions £4050 LHFIG agreed their 75% contribution of £3038 CTC to confirm their 25% contribution of 1012 at next P & A meeting. Designs to be worked on.	Discussion and actions Designs to be finalised ready for Legal work.	HB/SD
16)	Waiting restrictions 2024 Batch 002	The Corsham Estate – inconsiderate parking by gates makes access difficult – DYL. Hatton Drive/Macie Way (Co-op) DYL Both sites to be included within Park Lane TRO – combined for next meeting.	Discussion and actions Noted.	
17)	5-23-10 Corsham Mansion House Bus Stop	Bus stop markings and kerbs required. SD to investigate.	Discussion and actions Bus stop markings work to be added to Park Lane TRO due to DYL currently being insitu. LHFIG agreed to proceed with works. Total cost of works £3250 LHFIG 75% £2438 AGREED CTC 25% £812 TBC	JW

-	A4 Pedestrian improvements (Middlewick Lane (5-21- 14)/Hare & Hounds r/a (5-23-2) /Woodlands (5-22-22)/Field Houses (5-22-4)	 Pedestrian improvements at each location, combined A4 works for a future substantive bid. Topo quote for Woodlands £1850. Group previously agreed their contributions for Woodlands which was £1850 CTC 462.5/LHFIG £1387.5) Total cost for all topo surveys as one scheme required £5550. CTC to confirm additional contribution of £925 and LHFIG agreed their additional contribution of £2775.50. Order to be placed once confirmed. 	Discussion and actions Topo received, designs to be worked on for potential substantial bid 24/25.	SD
	<u>5-21-17</u> Corsham, Potley Lane – Congestion and speeding	Congestion and speeding issues Agreed to progress Speed limit assessment. LHFIG agree £1875 contribution. CTC agree £625 contribution. SLA OrderedRETRACTED AS ROAD ALREADY SUBJECT TO A 30MPH LIMIT, With CTC for consideration going forward as how to proceed SD/HB to discuss whether 20mph speed limit or zone is to be assessed. SD to get quote for assessment. Quote for 20mph assessment £2900, LHFIG agreed their 75% contribution of £2175, CTC to confirm their 25% £725 at next P & A meeting. Once confirm order to be placed.	footway completed so not to interfere with surveys. Send footway details to HB. Site meeting required.	SD/HB

5-22-9/10/11/12 Lacock Bowden Hill (East/West) Cantax Hill West Street Raised table (sub bid)	 9-As part of the Atkins traffic study suggestion of raised table East of Forest Lane junction on the C155. 10-As part of the Atkins traffic study suggestion of raised table West of Forest Lane junction on the C155. 11-As part of the Atkins traffic study suggestion of raised table in the vicinity of the Lacock village gateway on Cantax Hill and to extend the 30mph speed limit to the junction with the A350 traffic lights. 12-As part of the Atkins traffic study suggestion of raised table in West Street South of the cemetery before the junction with Hither Way. LHFIG agreed to add to list.(April 22) LPC request site meeting to look at potential locations for traffic calming, when officer time allows. Initial site visit undertaken, LPC and SD discussed types of traffic calming suitable. Substantial bid for future year, to be worked on when officer time allows. Watching brief – look at topo locations required in due course. 	Discussion and actions Cost estimate required for topo surveys.	SD
<u>5-22-21</u> A4 Hartham Lane, Corsham (Corsham Area Dropped Kerbs)	Resident of NO.1 Pickwick planning on buying a mobility scooter to assist him in getting to town, requires dropped kerb to access footway to town, and also barriers to be changed so he can fit through. Plus other sites. To be investigated when workload permits Watching Brief SD to investigate and provide plan and costs when officer time allows. To be progressed. Group agreed to commit £6550 to DK sites.	Discussion and actions Previous budget of £6550 set against scheme: Cost Estimate £3525 LHFIG 75% £2644 (agreed) CTC 25% £881 (TBC)	JW



5)				î
-	5-23-11 A365 Devizes Road/A4 Box Bus stop markings	BPC request 2 sites be looked at for bus stop bays – A365 Devizes Road and A4 Box (by the Pharmacy) Group agreed to add to agenda scheme list – to be checked if maintenance, maps do not show any previous road marking at location.	Discussion and actions Cost estimate £4250 LHFIG 75% £3188 (TBC) BPC 25% £1062 (TBC) SD suggests Box utilise the TRO required to combine other sites requiring a TRO such as DYL. SD to meet with BPC (Nigel)	SD/NG
6)	5-23-9 Lacock Stonegate Farm signing	Request for hidden entrance signs near to the entrance of Stonegate. Also to look at the speed of the road. Stonegate have confirmed that they are content to pay all costs. To be looked at when officer time allows. Watching brief.	Discussion and actions Costs sent to LPC, Stuart to contact SD regarding progression	
F.	Scheme's list – WATCHING BF	RIEF		
1)	5-20-2 Lacock Road, Corsham – verge deterioration, request for footway/kerbing installation.	Request for kerbline along Lacock Rd near school, verge deterioration. meeting. TRO for School in batch currently being done. Substantive bid scheme – design and costs for next meeting. Contributions to be agreed once costs known. Cost of proposed scheme £45,700 1/3 LHFIG allocation CTC&LHFIG £7,000 (minimum) Potential sub bid grant request £38,700 JW to take to P & A for discussion/agreement. CTC decided not to progress with this scheme at current time. Watching brief	Discussion and actions Watching brief	

2)	Issue 6829	Restriction for coaches. Leave on agenda for now and monitor. Melksham Bypass	Discussion and actions
	Lacock village – restriction for tourist coach restriction.	route selection process might have an impact on this issue in the future. Watching brief RH suggest LPC send in new Highway request form for the coach restriction on Bowden Hill.	Issue 6829 to be removed. No new highway issue form received from LPC for Bowden Hill Coach restriction.

3)	<u>5-21-22</u> Services Cotswold Centre Neston, Speeding issues	The SCC is on narrow road, corner, 60mph, as you exit site by car turning right or enter camp turning right, it's dangerous. Speeding cars often on wrong side of road. No footway on one side so walkers need to cross road. TC supports a reduction in speed limit-requesting 30mph. Metrocounts received:60mph signed limit 85%ile 32.2mph – no further action at this time Group agreed to leave on agenda and monitor for 6 months from when the Neston 20mph is implemented, then reassess metrocount results. Watching brief	Discussion and actions Watching brief	
4)	5-22-13 Lacock Church Street/East Street Signing review and one way	Drivers unaware there is a no through road up Church Street and have to back down Nethercote Hill through the ford, conflicts with pedestrians. In East Street cars cannot pass due to parked cars on one side, drivers reversing in either direction. LPC request a signing review and possible one way down East Street. LHFIG agreed to add to list.(April 22) Watching brief until workload permits.	Watching brief	
5)	<u>5-23-3</u> Colerne Dropped Kerbs	There is a lack of dropped kerbs in various areas within Colerne making it difficult for parents with pushchairs and wheelchair users to cross the road. There is also a lack of footway on the south side of the exit of Forrester Green into Quarry Lane. Signing to be looked at within village to warn drivers to take care. To be looked at when officer time allows. Watching brief.	Discussion and actions To be looked at by engineer.	SD
6)	<u>5-23-6</u> Box Kingdown Road Horse warning sign and road markings	Danger to horse riders and pedestrians, BPC request yellow bar markings are laid at existing SLOW markings and horse warning sign erected. To be looked at when officer time allows. Watching Brief.	Discussion and actions To be looked at by engineer.	SD.

7)	Box A4 Boundary signs	Danger to road users, following recent RTC BPC request that signing be looked at to improve location. To be looked at when officer time allows. Watching Brief.	Discussion and actions To be looked at by engineer.	SD
8)	Box dropped kerbs	Dropped kerbs to be looked at for Leafy Lane near to Dandelion Caféx2/A4 entrance to Middlehillx2/Lowers Bulls Lane x1. Group agreed to add to agenda scheme list	Discussion and actions To be looked at by engineer.	SD
G.	New Issues			
1)	Corsham Church Street	Private car park at the end of Church Street, No through road sigr already present but vehicles still continue to go down Church Street and cannot turn around easily, mounting footway and causing damage to walls. New sign required to try stop vehicles coming down Church Street unless they require access into Church area.	Discussion and actions CTC to discuss further, SD states would need a TRO for "accept for access" approx. cost £4-5,000.	

F.	AOB		
1)		REMINDER – New issue forms to be sent to the LHFIG email address <u>Infigrequests@wiltshire.gov.uk</u> Town and Parish Councils must have discussed and agreed to progress the issue reported, before the form is sent in, blank forms with no recorded support from Town/Parish will not be progressed. Please also make sure the contacts box is filled in with Town/Parish contact name or it will not be progressed.	
2)		Dates for resurfacing works Rudloe – GW to emailed BM with information. Footways in Gastard – Gemma to consult with JW regarding footways when drainage works complete, and decision made about footways/kerbing.	GW GW JW

G.	
	TOP PRIORITY SCHEMES LISTED BELOW (SCHEMES HIGHLIGHTED IN YELLOW REQUIRE FUNDING APPROVAL FROM THE AREA
	BOARD):
	1. 2022/23 Corsham LHFIG Waiting restrictions (LHFIG £7093.02)
	2. 5-22-16 A365 Box Devizes Rd – Warning signs £1450 LHFIG £1087.50 BPC £362.50
	3. 5-22-18 Tunnel Inn Crossroads – Signing £700 LHFIG £525 BPC £175
	4. 5-2219 Lycetts Orchard Caravan Park signing/lining £1150 LHFIG £862.50 BPC £287.50
	5. 5-21-2 B3109 Bradford Road Rudloe Footway sub bid £81,000 (LHFIG £7000, CTC)
	6. 5-21-21 Gastard Velley Hill Speeding issues £2700 (LHFIG £2025, CTC £675
	7. 6886 A4 Cross Keys 50mph speed limit £9600 (LHFIG £7200, CTC £2400)
	8. 5-22-22 A4 Woodlands Junction topo £1850 (LHFIG £1387.50, CTC £462.50)
	9. 5-23-8 Corsham Londis Bollards £1000 (LHFIG £750, CTC £250)
	10. 5-20-4/6 Corsham Town Centre 20mph £7600 (LHFIG £5700, CTC £1900)
	11. 5-21-14/5-23-2/5-22-22/5-22-4 A4 Pedestrian improvements Topos £5550 Additional required (LHFIG £2775.5, CTC £925
	12. 5-21-17 Corsham Potley Lane 20mph assessment £2900 (LHFIG £2175, CTC £725)
	13. 6364 Corsham Park Lane waiting restrictions £4050 (LHFIG £3038, CTC £1012)
	14. 5-22-21 Corsham Dropped kerbs sites LHFIG £6550 TC TBC-AMENDED £3525 (LHFIG £2644, CTC £881)
	15. 5-23-10 Corsham Mansion House Bus Stop £3250 (LHFIG £2438, CTC £812)
H.	Date of Next Meeting
	Wednesday 10 th July 2024
	2pm Teams



Corsham Local Highway Footway Improvement Group

Highways Officer – Sarah Dearden

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to Corsham Area Board.
- 2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Corsham Area Board will have a remaining Highways funding balance of £0.98 (+ 24/25 budget of £21,638)

2.3.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding Implications

6.1 There are no safeguarding implications

7. Recommendations

Corsham Area Board are asked to approve recommendations.